

# MY PLAN (HORIZON 2020 DMP)

## Detailed DMP

Retrieved from: <https://dmponline.dcc.ac.uk>

## ADMIN DETAILS

**Project Name:**

**Principal Investigator / Researcher:**

**Funder:** European Commission (Horizon 2020)

## 1. DATA SUMMARY

State the purpose of the data collection/generation

Explain the relation to the objectives of the project

Specify the types and formats of data generated/collected

Specify if existing data is being re-used (if any)

Specify the origin of the data

State the expected size of the data (if known)

Outline the data utility: to whom will it be useful

## 2.1 MAKING DATA FINDABLE, INCLUDING PROVISIONS FOR METADATA [FAIR DATA]

Outline the discoverability of data (metadata provision)

Outline the identifiability of data and refer to standard identification mechanism. Do you make use of persistent and unique identifiers such as Digital Object Identifiers?

Outline naming conventions used

Outline the approach towards search keyword

Outline the approach for clear versioning

Specify standards for metadata creation (if any). If there are no standards in your discipline describe what metadata will be created and how

## **2.2 MAKING DATA OPENLY ACCESSIBLE [FAIR DATA]**

Specify which data will be made openly available? If some data is kept closed provide rationale for doing so

Specify how the data will be made available

Specify what methods or software tools are needed to access the data? Is documentation about the software needed to access the data included? Is it possible to include the relevant software (e.g. in open source code)?

Specify where the data and associated metadata, documentation and code are deposited

Specify how access will be provided in case there are any restrictions

## **2.3 MAKING DATA INTEROPERABLE [FAIR DATA]**

Assess the interoperability of your data. Specify what data and metadata vocabularies, standards or methodologies you will follow to facilitate interoperability.

Specify whether you will be using standard vocabulary for all data types present in your data set, to allow inter-disciplinary interoperability? If not, will you provide mapping to more commonly used ontologies?

## **2.4 INCREASE DATA RE-USE (THROUGH CLARIFYING LICENSES) [FAIR DATA]**

Specify how the data will be licenced to permit the widest reuse possible

Specify when the data will be made available for re-use. If applicable, specify why and for what period a data embargo is needed

Specify whether the data produced and/or used in the project is useable by third parties, in particular after the end of the project? If the re-use of some data is restricted, explain why

Describe data quality assurance processes

Specify the length of time for which the data will remain re-usable

### **3. ALLOCATION OF RESOURCES**

Estimate the costs for making your data FAIR. Describe how you intend to cover these costs

Clearly identify responsibilities for data management in your project

Describe costs and potential value of long term preservation

### **4. DATA SECURITY**

Address data recovery as well as secure storage and transfer of sensitive data

### **5. ETHICAL ASPECTS**

To be covered in the context of the ethics review, ethics section of DoA and ethics deliverables. Include references and related technical aspects if not covered by the former

### **6. OTHER**

Refer to other national/funder/sectorial/departmental procedures for data management that you are using (if any)